Policy on Annual Evaluation and Update

Date of last revision: October 2010
In order to keep abreast of legal and regulatory changes as well as changes in Clemson's own operations, the Clemson University Comprehensive Environmental Health and Safety Plan shall be evaluated annually to determine what revisions, if any, are necessary to accurately reflect the current state of health and safety at Clemson University. The Chief Environmental Health and Safety Officer shall initiate the evaluation each September. The Chief Environmental Health and Safety Officer (or his designees), the Associate Vice President for Municipal Services, the Director for Risk Management, and other affected individuals as deemed necessary will compose the evaluation team.

Reauthorization of the Plan from the Administrative Council is not necessary; the Chief Environmental Health and Safety Officer has the authority to change and reissue the Plan as necessary to serve the needs of Clemson University.

The committee’s evaluation of the plan will occur in September of each year, with recommended revisions completed no later than the 30th of September. Environmental Health and Safety (EHS) will issue any updated required revisions no later than the 31st of October, ensuring that controlled copies (those in the possession of the members of the Administrative Council) and the CHSP web site are updated, and employees are informed of the update and location of the plan.